

FRANKFORT PUBLIC LIBRARY DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
FRANKFORT PUBLIC LIBRARY
November 21, 2024
6:00 PM

I. Call to Order

President Look called the meeting to order at 6:08 p.m.

II. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

III. Roll Call

Trustee Knutson called the roll call.

Present: Trustee Look, Trustee Karabis, Trustee Knutson, Trustee Drisko, Trustee Schneider, Trustee Wagner, & Trustee Stenoish

Absent:

Also Present: Amanda Kowalcze, Melissa Rice, & Denise Wargowsky

Citizens Advisory Committee: Mary Lynne Paris & Julie Terlep

IV. Introduction of Visitors

Jeff Slovak, Friends of the Library liaison & Lori Evenhouse

V. Public Comment—Agenda Items Only

None.

VI. Old Business

A. Library Loan Renewal

1. On Feb. 7, 2025, \$1.347M balloon payment is due for West End loan with Old Plank Trail/Wintrust. The library needs to refinance this amount as a debt certificate. For due diligence purposes, the library sought advice from other banks in the area. Correspondence with Old National, Chase, BMO, and others either elicited no response or revealed a lack of experience with servicing governmental institutions. Estimated rate from Old Plank Trail/Wintrust is 4.15%. Finance Committee believes best option is repayment that involves paying toward the principal amount as well as interest, which helps save interest owed over the life of the loan. Resulting payment is increased by \$2K per month, but the Finance Committee states there is room in the budget for FY24–25 as-is to support this increase in monthly payment. For the purpose of meeting statutes for loan payoff

dates, the library has compressed the life of the loan from 10Y to 9.5Y, for a final payment in September 2034. Municipal bond attorney cost of \$10K for Chapman & Cutler will come from Professional Services Fund. To maximize the library's time with the current 2.9% interest rate on the current loan, the process for initiating the new loan is on hold until balloon payment due date is closer. Chapman & Cutler lead time for finalizing the new loan is 10-15 business days. Some considerations are whether there's a prepayment penalty and whether the library retains the ability to refinance the loan again in the future, should rates lower significantly. Trustee Wagner verified with Wintrust that both possibilities exist, so long as the loan remains with Wintrust/Old Plank Trail Bank.

Motion made by Trustee Wagner to approve a renewed loan with Wintrust/Old Plank Trail Bank to be paid off in September 2034. Seconded by Trustee Drisko. Roll call vote.

Drisko	AYE
Knutson	AYE
Karabis	Abstain
Wagner	AYE
Schneider	AYE
Look	AYE
Stenoish	AYE

Motion carried.

Motion made by Trustee Schneider to hire Chapman & Cutler to serve as bond counsel for the loan renewal for a fee of \$10K. Seconded by Trustee Stenoish. Roll call vote.

Drisko	AYE
Knutson	AYE
Karabis	AYE
Wagner	AYE
Schneider	AYE
Look	AYE

Stenoish AYE

Motion carried.

VII. New Business

None.

VIII. Public Comment

None.

IX. Adjournment

Motion made by Trustee Schneider and seconded by Trustee Wagner to adjourn the meeting. All trustees voted "Aye." Motion carried.

President Look adjourned the meeting at 6:42 p.m.

Respectfully Submitted:

Jennifer Knutson
Secretary

Recorded By:

Jessica Stacy
Recorder