

ORDINANCE 24-01

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL  
YEAR BEGINNING THE 1ST DAY OF JULY, 2024 AND ENDING  
THE 30TH DAY OF JUNE 2025 FOR THE FRANKFORT PUBLIC LIBRARY DISTRICT

WHEREAS, this ordinance has been available in tentative form for public inspection more than 30 days prior to its passage; and

WHEREAS, a public hearing was held as to such budget on August 22, 2024, notice of which was given at least thirty (30) days prior as required by law; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Library Trustees of the Frankfort Public Library District;

NOW THEREFORE, BE IT ORDAINED by the Board of Trustees of the Frankfort Public Library District, Cook and Will Counties, Illinois as follows:

Section 1: That the estimate of the anticipated cash receipts and expenditures for the fiscal year, beginning July 1, 2024 and ending June 30, 2025, are as follows:

Cash on Hand 7/1/2024:	\$1,350,079
Revenue from sources other than tax levy:	\$280,403
Revenue from real estate taxes:	\$3,021,300
Total of Cash and Estimated Receipts:	\$4,651,782
Estimate of Expenditures 7/1/24 to 6/30/25:	\$3,289,458
Estimate of Cash on Hand 6/30/2025:	\$1,362,324

Section 2: That the following sums, or so much thereof as may be authorized by law, are deemed necessary to defray all necessary expenses and liabilities of the Frankfort Public Library District, and such sums being enumerated under the column headed by "Budget" are hereby budgeted for the fiscal year beginning July 1, 2024, and ending June 30, 2025, and the sums enumerated under the column headed "Appropriation" be and the same are hereby appropriated for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

<b>Account</b>	<b>Budget</b>	<b>Appropriation</b>
<b>Library Materials</b>		
105000 Total Adult Materials	146,750	183,450

150500	Total Youth Materials	53,500	66,875
150100	Misc Materials	3,000	3,750
	<b>Programs</b>		
105360	Programming	25,690	32,125
105300	Outreach	1,200	1,500
	<b>Operations Expenditures</b>		
105310	Circulation System	45,000	56,250
105315	Technology	45,000	58,500
105320	Office & Library Equipment	16,000	20,000
105325	Library Furniture & Fixture	12,000	15,000
105330	Office & Library Supplies	8,000	10,000
105332	Learning Lab Supplies & Equip	2,500	3,000
105335	Technical Processing Supplies	10,500	13,125
105340	Marketing and Promotion	20,000	25,000
105370	Telephone & Internet	11,500	14,375
105400	Legal Fees and Publications	8,000	10,000
105410	Professional Service Contracts	62,000	77,500
105480	Donation Expenses	22,000	44,000
105490	Grant Expenses	40,605	60,000
206000	Principal Payment	133,333	166,675
206010	Interest Payment	90,000	112,500
256800	Capital Projects Expenses	0	210,700
	Special Reserve Fund	100,000	0
	<b>Personnel</b>		
66000	Wages and Salaries (Payroll Expenses)	1,645,385	1,895,000
66020	Health Insurance	130,331	162,925
105358	Library Staff Activities and Program Supplies	1,500	1,875
105350	Professional Development	9,500	11,875
	<b>Contingency</b>		
	Contingency	0	200,000
	<b>Total Corporate Fund:</b>	<b>2,643,294</b>	<b>3,456,000</b>

The foregoing appropriation is hereby appropriated from the general property tax for

corporate purposes.

FOR SOCIAL SECURITY FUND PURPOSES [40 ILCS 5/21-110; 21-110.1]:

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
66010	Social Security	126,000	157,500

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the library district's contribution to Social Security/FICA and is in addition to all other library district taxes as provided by law.

FOR ILL. MUNICIPAL RETIREMENT FUND [40 ILCS 5/7-105; 7-171]:

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
66030	IMRF	149,756	188,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the participation in the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
145000	Audit	8,000	12,000

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
155000	Public Liability Insurance	25,000	33,000
175000	Workers Comp	2,400	3,000
155050	Risk Management Program (including fire and security alarms, snow removal, fire suppression system)	23,000	28,750
<b>Total Liability Fund:</b>		<b>50,400</b>	<b>64,750</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for

public liability insurance, unemployment insurance, worker’s compensation insurance, and liability risk reduction, and is in addition to all other library district taxes as provided by law.

**FOR BUILDING & SITE FUND: [75 ILCS 16/35-5]:**

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
185150	Building Utilities	76,000	98,800
185300	Building Maintenance Contracts	109,000	141,700
185330	Building Supplies	10,000	15,000
TBD	Building Projects	120,000	180,000
<b>Total Building &amp; Site Fund:</b>		<b>315,000</b>	<b>435,500</b>

The foregoing appropriation is hereby appropriated from the proceeds of a special for the purpose of purchase, construction, and maintenance of sites and buildings and equipment, and is in addition to all other library district taxes as provided by law.

**WORKING CASH FUND (To meet demands for ordinary, necessary and committed expenditures for library purposes.) [75 ILCS 16/35-35]:**

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
	Working Cash Fund	0	204,880

**FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:**

<b>Account</b>		<b>Budget</b>	<b>Appropriation</b>
	Building Repair or Construction	0	335,000
<b>Total Special Reserve Fund:</b>		<b>0</b>	<b>335,000</b>

The foregoing appropriation is hereby appropriated from the balances of the proceeds received annually from public library taxes unexpended and accumulated pursuant to 75 Illinois Compiled Statutes 16/40-50.

**Section 3: Summary of Appropriations:**

Total Appropriation for Corporate Fund:	3,456,000
Total Appropriation for Social Security Fund:	157,500

Total Appropriation for IMRF Fund:	188,000
Total Appropriation for Audit Fund:	12,000
Total Appropriation for Liability Fund:	64,750
Total Appropriation for Building & Site Fund:	435,500
Total Working Cash Fund:	204,880
Total Special Reserve Fund:	335,000
	<b>\$ 4,853,630</b>

Section 4: All unexpended balances of items or items of any general appropriation in this ordinance be expended in making up any insufficiency to any other item or items in the same general appropriation made by this ordinance.

Section 5: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations may be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 6: The invalidity of any item or section of this ordinance shall not affect the validity of the whole or any other part thereof.

Section 7: The Secretary is hereby directed to have this Ordinance published in accordance with the provisions of the Illinois Compiled Statutes.

Section 8: This Ordinance shall be in full force and effect following its passage, approval, and publication as provided by law.

Passed by the Board of Library Trustees of the Frankfort Public Library District and approved by the President thereof this 22nd day of August, 2024.

AYES: 6

NAYS: 0

ABSENT: 1 ABSTAIN: 0

BOARD OF LIBRARY TRUSTEES OF  
FRANKFORT PUBLIC LIBRARY DISTRICT

By: *Jane E. Cook*  
Its President

ATTEST:  
*Cindy Wagner*  
Secretary  
*Jennifer Kuntz*

STATE OF ILLINOIS        )  
  )  
COUNTY OF WILL        )        SS.


CERTIFICATE

I, Jennifer Knutson, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Frankfort Public Library District in the Counties of Cook and will, State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 24-01 for the fiscal year July 1, 2024 to June 30, 2025.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 22nd day of August, 2024; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Frankfort Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Frankfort Public Library District, at Frankfort, Illinois, this 22nd day of August, 2024.

  
Jennifer Knutson  
Secretary  
Frankfort Public Library District

