# Office: Library Trustee, Frankfort Public Library District

Election Date: Tuesday, April 1, 2025 Filing Dates: November 12-18, 2024

Petitions may NOT be circulated prior to August 20, 2024.

- 4 Full Term (4 Year) seats open
- 2 Unfinished Terms (2 Year) seats open

<sup>\*\*</sup>A full copy of the Illinois 2025 Candidate's Guide can be found at <u>elections.il.gov</u> under Publications.

# PUBLIC LIBRARY DISTRICT BOARD — TRUSTEE

# **Public Library District**

# **NOMINATION PAPERS**

Petitions: Nonpartisan (SBE Form P-4)

Statement of Candidacy: Nonpartisan (SBE Form P-1A)
Loyalty Oath (optional): All candidates (SBE Form P-1C)

**Statement of Economic Interests:** Filed with the county clerk of the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-106) See page 22 regarding filing the receipt.

Fair Campaign Practices Act (voluntary): Filed with the State Board of Elections.

### **QUALIFICATIONS**

Qualified elector of the library district with one-year residency in the library district at the time nomination papers are filed. (75 ILCS 16/30-20(d))

A person is not eligible to serve as a library trustee who, at the time of filing nomination papers, is in arrears in the payment of a tax or other indebtedness due to the library district or has been convicted in any court located in the United States of any infamous crime, bribery, perjury, or other felony. (75 ILCS 16/30-20(e))

A person convicted of a felony, bribery, perjury, or other infamous crime, for an offense committed on or after November 17, 2023 (the effective date of Public Act 103-562) and committed while the person was serving as a public official in this State, is ineligible to hold any local public office unless the person's conviction is reversed, the person is again restored to such rights by the terms of a pardon for the offense, the person has received a restoration of rights by the Governor, or the person's rights are otherwise restored by law. (730 ILCS 5/5-5-5)

# **SIGNATURE REQUIREMENTS**

A number of qualified voters residing in the district equivalent to at least 2% of the votes cast at the last election for library trustees, or 50, whichever is less. (75 ILCS 16/30-20(a))

#### **FILING DATES**

November 12-18, 2024 (not more than 141 nor less than 134 days prior to the consolidated election).

#### WHERE TO FILE

With the Library District Secretary. (75 ILCS 16/30-20(a)

#### **TERM**

7 Trustees: 6-year terms. The library board may, by resolution, change to 4-year terms. (75 ILCS 16/30-10)

# **TERM BEGINS**

The third Monday of the month (May 19, 2025) following the regular election of trustees. (75 ILCS 16/30-10, 30-40(e))

Within 74 days after their election or appointment, the incumbents and new trustees shall take their oaths of office and meet to organize the board. (75 ILCS 16/30-40(a))

# **CAMPAIGN DISCLOSURE**

Reports must be filed either on paper or electronically with the State Board of Elections, 2329 S. MacArthur Blvd., Springfield, IL 62704 or 69 W. Washington St., Pedway LL-08, Chicago, IL 60602.

# CANDIDATE FILING PERIODS (AND CAUCUS DATE INFORMATION)

### **ESTABLISHED PARTY AND NONPARTISAN MUNICIPAL OFFICE CANDIDATES**

#### October 21-28, 2024

(Filed not more than 127 nor less than 120 days prior to the date of the primary election) (10 ILCS 5/7-12(3), 10-6(4))

Filing period for candidates seeking nomination at the FEBRUARY 25, 2025, Consolidated Primary, see page 3.

Petitions may NOT be circulated prior to July 30, 2024. (No more than 90 days preceding the last day for the filing of the petition) (10 ILCS 5/7-10, 10-4)

# INDEPENDENT, NEW PARTY, COMMISSION-MUNICIPAL, AND NON-MUNICIPAL NONPARTISAN OFFICE CANDIDATES

#### November 12-18, 2024

(Not more than 141 nor less than 134 days prior to the consolidated election) (10 ILCS 5/10-6(2))

Filing period for candidates seeking election at the APRIL 1, 2025, Consolidated Election, see page 5.

Petitions may NOT be circulated prior to August 20, 2024. (No more than 90 days preceding the last day for the filing of the petition) (10 ILCS 5/10-4)

#### **CAUCUS DATE INFORMATION**

In <u>MUNICIPALITIES</u> under 5,000 population, established political parties hold their caucuses on <u>December 2, 2024</u>, and file their certificates of nomination with the municipal clerk during the filing period, December 9-16, 2024. (10 ILCS 5/10-1(a))

**NOTE:** Municipalities of 5,000 or less may determine by ordinance (by November 15, 2024) that established political parties shall nominate candidates for municipal offices by primary election. (10 ILCS 5/7-1(b))

**TOWNSHIP CAUCUS –** December 3, 2024 (60 ILCS 1/45-10) **MULTI-TOWNSHIP CAUCUS –** December 4, 2024 (60 ILCS 1/45-25)

Township Central Committees file their certificates of nomination with the township clerk or board of election commissioners (if applicable) during the filing period, December 9-16, 2024. (60 ILCS 1/45-20(b))

Multi-Township Central Committees file their certificates of nomination with the appropriate election authority during the filing period, December 9-16, 2024. (60 ILCS 1/45-25(e))

# **CANDIDATE CHECKLIST**

- Meet residency, age, and other qualifications for the specific office
- File paperwork with the SBE <u>Campaign Disclosure division</u>
- File a notarized **Statement of Candidacy** including (but not limited to):
  - Your name
  - Your address
  - Office sought
  - Party
  - Office location (for example, the district or county)
  - Date of the election
- File a Statement of Economic Interests receipt (does not apply to federal offices or political party offices)
- File a Loyalty Oath (optional)
- File a Code of Fair Campaign Practices (optional)
- File notarized petition sheets with the required number of signatures, numbered consecutively starting with the number "1"
- Include a Certificate of Deletions with petitions, numbered consecutively starting with the number "1" (if applicable)
- Fill out data entry card (for people who file with the State Board of Elections) and place on top of nominating petition packet (does not need to be attached to packet)
- File with the appropriate election authority (see specific office in this guide for details)

**NOTE**: This checklist is not binding and should not be construed as sufficient argument in response to any objection or legal argument. If you have further questions, you may contact the division of Election Operations at the State Board of Elections or your legal counsel.

# FILING FOR OFFICE

# **GENERAL FILING INFORMATION**

#### **OBTAIN LEGAL COUNSEL**

Candidates are strongly advised to obtain legal counsel regarding their legal qualifications for office, the proper method for completing the petition forms with respect to the office, the minimum and maximum number of signatures required, the qualifications of signers and circulators, and other information.

**NOTE:** Candidates should contact the election authority or the local election official who is responsible for receiving the filing of the petition for nomination and/or election to office for further information as to the specific number of signatures required on a nominating petition for a specific office (or for the data needed to calculate that number).

# CANDIDATE SCREENING AND SLATING BY COMMUNITY GROUPS

In some communities around the State, groups have formed for the purpose of recruiting, screening, and selecting informal "slates" of candidates for a number of local government offices. These groups will often have the word "caucus" in their name or may appear to be an official nomination process. With respect to the nomination process for candidates to gain ballot access, the operations and procedures of these groups are unofficial, and are not recognized under the Election Code. Candidates who wish to run for these offices do not have to seek the approval or endorsement of these local "caucuses," and all candidates are still required to file the proper nomination documents as detailed in this guide.

Candidates who present themselves to an informal candidate screening committee to be included on the informal slate but are not selected may timely file to be listed as a candidate of a political party, an independent candidate, or a nonpartisan candidate, depending on the unit of government in question. Alternatively, a candidate may file a declaration of intent to be a write-in candidate at the election.

In contrast, as elsewhere noted in this guide, a local candidate who participates at an official caucus expressly authorized by the Election Code but who is defeated at the caucus is then ineligible to be listed on the ballot as an independent or new party candidate or to file a declaration of intent to be a write-in candidate at the election for which the nominating caucus was held.

Individuals who organize these unofficial caucuses, as well as any local government officials or administrators who volunteer to

# **CANDIDATES MUST FILE AS:**

- A candidate of an established political party;
- A candidate of a new political party;
- An independent candidate; or
- A nonpartisan candidate in units of government where it is required that all candidates file on a nonpartisan basis. See page 12 for more detailed information on which offices are nonpartisan.

# **CANDIDATES MUST FILE:**

- Statement of Candidacy
- Loyalty Oath (optional)
- Receipt from filing a Statement of Economic Interests
- Nominating petition sheets (containing a sufficient number of original signatures) or Certificate of Nomination by Party Caucus
- Certificate of Qualifications, when applicable (e.g., township/multitownship assessors)
- Certificate of officers authorized to fill vacancies (for new political parties) (10 ILCS 5/10-5, 10-11)

<sup>\*</sup>Contact the appropriate filing office for specific signature requirements.

participate, should be aware of the following regulations and provisions that may be applicable to the activities of their group:

- Prohibitions under the Election Code on the use of public funds to influence voters. (10 ILCS 5/9-25.1)
- Requirements under the State Officials and Employees Ethics Act as applied to local governmental entities. (5 ILCS 430/70-5)
- Prohibitions under the Local Governmental Employee Political Rights Act against political activity while at work or on duty. (50 ILCS 135/10)
- Obligations under the Election Code to register as a political committee and file financial disclosures if the committee raises or spends more than \$5,000 in any 12-month period in support of or opposition to any candidate or question of public policy, or for electioneering communications. (10 ILCS 5/9-1.8, 9-3, 9-10)
- Local ordinances or policies which may have additional restrictions or regulations.

Information on these regulations is also included throughout this guide.

### FORMAT OF NOMINATION PAPERWORK

Election laws prescribe the general format of nomination paperwork to be submitted when seeking nomination for each office. The State Board of Elections ("SBE") has prepared **suggested** forms for petitions, statements of candidacy, and other applicable forms. The official SBE form number to be used is included under each office in this guide. Local election officials are advised to contact their election authority (county clerk or board of election commissioners) regarding the availability of forms. The forms can be downloaded by clicking on the link or they may be obtained from your election authority. You may also purchase forms from election supply vendors.

### **OBJECTIONS**

A candidate's nomination papers may be challenged by the filing of an objection. The deadline for filing objections is five business days after the last day of the filing period. Objections to all nominating papers are heard by the proper electoral board as designated in the Election Code and decisions of the electoral board are subject to judicial review. (10 ILCS 5/10-8 through 10-10.1) See page 25 for more detailed information on objections.

#### FILING NOMINATING PAPERWORK

Nominating papers may be filed by mail or in person, either by the candidate or a representative of the candidate.

- a. Information on where to file is included under each office as listed elsewhere in this guide.
- b. Filings must be made within the appropriate filing period; see page 7 for information on filing periods.
- c. Filings must be received no earlier than 8:00 a.m. or the normal opening hour of such office, whatever the case may be, on the first day of the appropriate filing period and no later than 5:00 p.m. or the close of business, whichever is later, on the last day of that filing period. (10 ILCS 5/1-4, 7-12(6), 10-6.2)
  - Welch vs. Education Officers Electoral Bd. for Proviso High School Dist. 209, 322 III.App.3d 568, 750 N.E.2d 222 (1st Dist. 2001)

**NOTE:** The State Board of Elections will **NOT ACCEPT** any petition for filing after 5:00 p.m. on the last day of the filing period. This applies to any individuals waiting in line as of the 5:00 p.m. deadline who has not yet filed their petition(s). (26 II. Adm. Code §202.10(b))

d. Petitions sent by mail (United States Post Office only) and received **AFTER** midnight of the first day for filing, and in the **first U.S. Postal Service delivery** of that day, shall be deemed filed as of 8:00 a.m. or as of the normal

opening hour of such day. (10 ILCS 5/7-12(6); 26 II. Adm. Code §202.20(a)) Candidates who file by mail with the SBE, and who wish to qualify for the lottery, must **mail** petitions to the Springfield office at **2329 S. MacArthur Blvd., Springfield, IL 62704-4503**. Nominating petitions received through other delivery systems are not considered "mail" and will not be included in the lottery. It is important to note that petitions received **BEFORE** the first day of filing cannot be accepted. (10 ILCS 5/7-12(6), 10-6.2)

#### **BALLOT POSITION LOTTERY**

- a. Petitions filed in person at 8:00 a.m. on the first filing day or at the normal opening hour of such day, and petitions filed by mail and received in the first mail delivery of the first filing day, are included in the lottery drawing to determine the first ballot position.
- b. Petitions filed in person <u>after</u> 8:00 a.m. on the first filing day or after the normal opening hour of such day, as the case may be, and petitions filed by mail and received after the first mail delivery of the first filing day are not included in the lottery drawing and are placed on the ballot in the order filed.
- c. Two or more petitions filed within the last hour of the filing deadline (between 4:00 p.m. and 5:00 p.m. on the last filing day) shall be deemed filed simultaneously and are included in the lottery drawing to determine the final ballot position.
- d. The lottery to determine first and last ballot positions is held within nine days following the last day to file petitions.

(10 ILCS 5/7-12(6), 10-6.2)

#### MULTIPLE FILINGS OF NOMINATION PAPERS

If multiple sets of nomination papers are filed for a candidate for the same office, the SBE, appropriate election authority, or local election official where the petitions are filed shall, within two business days, notify the candidate of the multiple petition filings and that the candidate has **three business days after receipt of the notice** to notify the appropriate filing authority that the prior set of petitions may be canceled.

If the candidate notifies the proper filing authority, the last set of petitions filed shall be the only petitions to be considered valid. If the candidate fails to notify the proper filing authority, only the first set of petitions filed shall be valid and all subsequent petitions shall be void. (10 ILCS 5/7-12(11), 10-6.2)

**NOTE:** If petitions for nomination have been filed for the same person for more than one political party, the candidate's name shall not be certified for the primary ballot for any party. (10 ILCS 5/7-12(9))

#### **INCOMPATIBLE OFFICES**

Incompatible offices are those where the same person cannot serve in both simultaneously. If petitions for nomination have been filed for the same person for two or more incompatible offices, that person must withdraw (<u>SBE Form P-25</u>) as a candidate from all but one of such offices **within five business days** following the last day for petition filing. If petitions are filed for the same person for more than one political party, the candidate shall not be certified for either primary ballot for any office. (10 ILCS 5/7-12(9), 10-7)

**NOTE:** When a candidate withdraws as a candidate, the original petition is not returned to the individual, but remains in the office of either the State Board of Elections, the election authority, or the local election official in which the candidate filed. (10 ILCS 5/7-10, 10-4)

The Office of the Illinois Attorney General has issued a number of opinions on incompatibility of offices. For questions concerning the same, contact the Opinions Division of the Attorney General's office at (217) 782-9070.

# **NOMINATION PAPERWORK & FORMATTING**

#### COMPLETING A STATEMENT OF CANDIDACY

Each candidate, whether an individual candidate or one whose name appears on a slate or certificate of nomination, must complete and file a Statement of Candidacy. The form of the candidate's name, as printed and signed, should match the name as printed on the petition. The address of the candidate, the office the candidate is running for, the political party designation (if applicable) and statements that the person is qualified for the office specified, should also match the information that is printed on the petition. See each individual office in this guide for the correct SBE suggested Statement of Candidacy form.

The candidate must swear to or affirm the accuracy of the statements within the Statement of Candidacy, sign the Statement of Candidacy, and have the statement notarized. The Statement of Candidacy must accompany the nomination papers and should be attached at the beginning of the packet. (10 ILCS 5/7-10, 7-10.1, 10-4)

### PREPARING PETITION SHEETS

The petition signature sheets must be original, all one uniform size, and numbered consecutively, beginning with the top petition signature sheet as the number "1." The Statement of Candidacy, optional filings (Loyalty Oath, Code of Fair Campaign Practices statement), and receipt for filing the Statement of Economic Interests should be attached to the petition sheets, preferably on top, and do not need to be of uniform size to the petition sheets nor be numbered. The petition signature sheets must be neatly fastened together in book form at one edge in a secure and suitable manner (paperclips, clipboards, etc., are not secure ways to fasten petitions and those bound in this manner will not be accepted by the State Board of Elections). The petitions must contain the original signatures of the voters and the original signature of the circulator and shall not be photocopies or duplicates of such sheets. (10 ILCS 5/7-10, 10-4)

**NOTE:** Once the petition has been filed, it cannot be modified, altered, or added to in any way. The only exception to this is adding the receipt for filing a Statement of Economic Interests, which must be filed no later than 5:00 p.m. on the last day to file nomination papers. (10 ILCS 5/7-10, 7-12, 10-4, 10-5)

The heading of the nomination petition pages must include information relative to the election, the candidate, the office, political party (when applicable), and the candidate's place of residence. The headings on

# **OPTIONAL FILINGS:**

Loyalty Oath: The filing of the Loyalty
Oath is optional for candidates. The
following court cases have held that the
requirement for filing the Loyalty Oath
is unconstitutional: <u>Communist Party of</u>
<u>Indiana v. Witcomb</u>, 414 U.S. 441
(1974); <u>Communist Party of Illinois v.</u>
<u>Ogilvie</u>, 357 F. Supp. 105 (N.D. III. 1972);
<u>Socialist Workers Party v. Ogilvie</u>, 357 F.
Supp. 109 (N.D. III. 1972).

#### **Code of Fair Campaign Practices:**

Candidates and committees are urged to abide by the provisions for campaigning outlined in the Code of Fair Campaign Practices. This is a voluntary statement made and filed prior to an election, vowing that the candidate making the statement will conduct a positive, rather than a negative, campaign. If a candidate or committee chooses to make such a statement, it shall be filed with the State Board of Elections. (10 ILCS 5/29B-5 et seq.)

any particular page must be completed prior to the circulation of that petition sheet and the heading on each sheet shall be the same. The State Board of Elections will certify each candidate's information as it appears on the first numbered page of the petition; however, other election authorities may follow a different policy in regard to petition filing. (10 ILCS 5/7-10, 10-4)

### NAMES ON PETITION SHEETS AND STATEMENT OF CANDIDACY

The candidate's name should appear in exactly the same form on the petition sheets, Statement of Candidacy, and Loyalty Oath. The SBE will certify each candidate's name as it appears on the first numbered page of the petition (other election authorities may follow a different policy with regards to petitions filed with their offices). A candidate's failure to match the name on the petition to the name on the Statement of Candidacy can result in the candidate not being certified for the ballot.

**NOTE:** Petitions of candidates for specified offices, which are to be filed with the same officer, may contain the names of two or more candidates of the same political party for the same or different offices; however, each candidate must submit a separate Statement of Candidacy, receipt for filing a Statement of Economic Interests, and optional Loyalty Oath. (10 ILCS 5/7-10)

#### USING A NICKNAME OR OTHER TITLES ON FORMS

The candidate's given name or names, initial or initials, nickname by which the candidate is commonly known, or a combination thereof may be used in addition to the candidate's surname. No other designation such as a title, degree or nickname suggesting or implying possession of a title, degree or professional status, or similar information may be used in connection with the candidate's surname. Also, a candidate may not use a political slogan as part of the candidate's name on the ballot, notwithstanding that the political slogan may be part of the candidate's name. (10 ILCS 5/7-10.2, 7-17(b), 10-5.1, 16-3(e))

**NOTE:** The State Board of Elections, election authority, or local election official shall not certify to any election authority any candidate name designation that is inconsistent with these provisions. (10 ILCS 5/7-17(c), 16-3(f))

### **CANDIDATE LEGAL NAME CHANGE\***

If a candidate has changed names, whether by a statutory or common law procedure in Illinois or any other jurisdiction within three years before the last day for filing the petition or certificate for that office, whichever is applicable, then:

- 1) The candidate's name on the petition or certificate must be followed by "formerly known as [list all prior names during the three-year period] until name changed on [list date of each name change]";
- 2) The petition or certificate must be accompanied by the candidate's affidavit stating the candidate's previous names during the specified period; and
- 3) The date or dates each previous name of the candidate was changed.

Failure to meet these requirements shall be grounds for denying certification of the candidate's name for the ballot or removing the candidate's name from the ballot, as appropriate.

\*Please note that these requirements **do not** apply to name changes resulting from adoption to assume an adoptive parent's or parents' surname, marriage or civil union to assume a spouse's or partner's surname, dissolution of marriage or civil union or declaration of invalidity of marriage or civil union to assume a former surname, or to name changes to conform the candidate's name to the gender identity of the candidate. (10 ILCS 5/7-10.2, 7-17(b)-(c), 10-5.1, 16.3(e)-(f))

# SIGNING AND CIRCULATING PETITIONS

#### PETITION CIRCULATOR REQUIREMENTS

A petition circulator must be:

- 18 years of age or will be 18 by the date of the upcoming Consolidated Election; and
- A citizen of the United States (can be from outside of the district, county, or state).

The circulator must personally witness all signatures given and sign the required circulator's statement affirming that all signatures were given in the presence of the circulator. No one may be considered a circulator of any petition page except the person who signs the circulator's statement. (10 ILCS 5/7-10, 10-4)

Petition sheets **must not** be circulated more than 90 days preceding the last day for the filing of the petitions. The circulator's statement on a candidate's petition must specify either the dates on which the sheets were circulated, the first and last dates on which the sheet was circulated, or that none of the signatures on the sheet were signed more than 90 days preceding that last day for filing of the petitions. See page 7 for dates when candidates may start circulating petition sheets. (10 ILCS 5/7-10, 10-4)

**NOTE:** Blank nomination petitions may be reproduced prior to circulation. The signatures of the signers, circulator, and the notary public must be original. (10 ILCS 5/7-10, 10-4)

#### CIRCULATOR'S STATEMENT

A petition circulator must complete the circulator's statement at the bottom of each petition sheet certifying the circulator's address, age, citizenship information, and that the signatures on that sheet were signed in the presence of the circulator. The circulator must certify that the signatures are genuine and, to the best of the circulator's knowledge, that the persons signing were duly registered voters of the political subdivision for which the candidate or candidates shall be nominated or elected, and that their respective registration addresses are correctly stated therein. This statement shall be sworn to and signed by a notary. (10 ILCS 5/7-10, 10-4)

# **CIRCULATING RESTRICTIONS:**

- A circulator may not circulate petitions for more than one political party. (10 ILCS 5/10-4); Schober v. Young, 322 III. App. 3d 996, 751 N.E.2d 610 (4th Dist. 2001)
- A circulator may not circulate petitions for an independent candidate(s) in addition to candidates for a new political party. (10 ILCS 5/10-4)
- A circulator may not circulate petitions for more than one new political party.
   (10 ILCS 5/10-4)
- A circulator may not circulate petitions for an established party and an independent or new party candidate.
   (10 ILCS 5/10-4)

Petition circulators shall indicate on such petition their residence addresses (written or printed) including the street address or rural route number, as well as the county, city, village, or town. (10 ILCS 5/7-10, 10-4)

#### SIGNING A PETITION

A signer must sign the signer's own signature on the petition, a signer cannot sign for someone else, such as another member of the family or another person in the household. A signer must also be a registered voter in the political subdivision in which the candidate is seeking nomination or election. (10 ILCS 5/3-1.2, 7-10, 10-2, 10-3, 10-4) Petition signers shall indicate on such petition their residence addresses (written or printed) including the street address or rural route number, as well as the city, village or town, county, and state. The state, county, city, village, and town of residence may be pre-printed on the petition form when all of the electors signing the petition form reside therein.

Standard abbreviations may be used in writing the residence address. A petition signer must be a registered voter from the address shown opposite the signature on the petition. (10 ILCS 5/7-10, 10-2, 10-3, 10-4)

**NOTE**: A petition signer may change party affiliation from one election to another. *Kusper v. Pontikes*, 414 U.S. 51 (1973); <u>Sperling v. County Officers Electoral Board</u>, 57 III. 2d 81, 309 N.E. 2d 589 (III. 1974)

### STRIKING SIGNATURES FROM A PETITION

Signatures may be stricken from the petition by the circulator or the candidate prior to filing the petition. **All** of the following requirements are necessary to validly strike a signature:

- The person striking the signature must initial the petition at the place where the signature is struck;
- The person striking the signature must sign a certification (such as <u>SBE Form P-2A</u>) listing the page number and line number of each signature struck from the petition, which is to be filed as a part of the petition; and,
- The person striking signatures from independent candidate petitions must sign an additional certificate (<u>SBE Form P-2B</u>) specifying the number of certification pages listing stricken signatures, which are attached to the petition, and the page numbers indicated on such certifications. This additional
- certificate must be filed as part of the petition, shall be numbered, and shall be attached immediately following the last page of voters' signatures and before the certifications of stricken signatures.

(10 ILCS 5/7-10, 10-3)

# **SIGNING RESTRICTIONS:**

- A signer may not sign petitions for a candidate of more than one political party for the same election. (10 ILCS 5/7-10)
- A signer may sign petitions of one established political party for the Consolidated Primary and one new political party or independent candidate for the following Consolidated Election. (10 ILCS 5/10-3)
- A signer may sign petitions of as many candidates of the same political party as desired.\*
- \*This differs for Nonpartisan/Independent candidates. The number of seats to be elected is the number of petitions that a voter can sign.

# STATEMENT OF ECONOMIC INTERESTS RECEIPT

## **OBTAINING A STATEMENT OF ECONOMIC INTEREST FORM**

Candidates filing a petition with the State Board of Elections may obtain a Statement of Economic Interests form from the State Board of Elections or the Index Division of the Office of the Secretary of State. Candidates filing with county or local election authorities may obtain Statement of Economic Interests forms from the county clerk's office.

### FILING THE FORM

For candidates that file petitions with the State Board of Elections, a completed Statement of Economic Interests **form** must be filed with the Index Division of the Office of the Secretary of State, located at 111 East Monroe, Springfield, IL 62756. For candidates filing with another election authority, the Statement of Economic Interests may be filed with the county clerk in the county in which the principal office of the unit of local government with which the person is associated is located. (5 ILCS 420/4A-101.5, 4A-106.5) For more information on filing the form, contact your election authority or the Secretary of State's Index Division at (217) 782-7017 or (312) 814-8218.

**EXCEPTION:** The Illinois Statement of Economic Interests disclosure is not required for candidacy in federal or party offices.

#### FILING THE RECEIPT

All candidates must file a **receipt** indicating that they have filed a Statement of Economic Interests as required by the Illinois Governmental Ethics Act. (10 ILCS 5/7-10, 7-12, 10-5; 5 ILCS 420/1-101, et seq.)

**EXCEPTION:** The receipt is not required if the Statement of Economic Interests is filed with the same officer with which the nominating papers are filed (i.e. county officers). (10 ILCS 5/7-12(8))

Candidates are advised to file their receipts at the same time they file their nominating petitions. While the receipt does not need to accompany the nominating petitions at the time of filing, it must be filed not later than 5:00 p.m. for the State Board of Elections, or at the close of business for other offices, on the last day to file those petitions.

**NOTE:** The date and time at which a nominating petition was filed is not changed when the Statement of Economic Interests receipt is filed at another time during the filing period. (10 ILCS 5/7-12, 10-5)

# **CAMPAIGN CONTRIBUTIONS**

### **NOTICE OF OBLIGATION**

Upon the filing of nomination papers, the official with whom nomination papers are filed must provide to each candidate at the time of filing a <u>notice of obligation</u> to comply with the Illinois Campaign Financing Act. If a candidate files nomination papers by mail, or an agent of the candidate files the nomination papers, the clerk or secretary with whom the petitions were filed will send the notice to the candidate by first class mail. The notice will state that the manual of instructions and forms for statements required to be filed under Article 9 of the Election Code are available from the State Board of Elections. Forms may also be downloaded from the SBE's <u>website</u>. (10 ILCS 5/7-12(7), 9-16, 10-6.1; 60 ILCS 1/45-35)

### WHO IS REQUIRED TO FILE WITH THE SBE?

Candidates, groups, or individuals who raise or spend more than \$5,000 in any 12-month period in support of or in opposition to a candidate or question of public policy, or for electioneering communications, generally must file paperwork to create a political committee with the State Board of Elections. (10 ILCS 5/9-3) Once created, political committees must then file disclosure reports with the Board, detailing the money they raise and spend. This filing obligation continues until a committee ceases operations, disposes of any remaining assets, and files an acceptable "Final Report" with the SBE. (10 ILCS 5/9-5, 9-10)

**NOTE**: "Electioneering communication" is defined as any broadcast, cable, or satellite communication, including radio, TV, or internet communication, that refers to a clearly identified candidate, political party or question of public policy that will appear on the ballot, is made within the 60 days before a general or consolidated election, or 30 days before a primary election, is targeted to the relevant electorate, and is clearly an appeal to vote for or against the candidate or question. Electioneering communication does not include communications by organizations designated by Section 501(c)(3) of the Internal Revenue Code, exclusively between labor unions and their members, or exclusively between organizations designated by Section 501(c)(6) of the Internal Revenue Code and their members. (10 ILCS 5/9-1.14(a))

Any entity other than a natural person who spends more than \$5,000 during a 12-month period on independent expenditures, or other expenditures supporting or opposing a candidate, must organize as a political committee and file disclosure reports with the SBE. Individuals who spend more than \$3,000 during any 12-month period on independent expenditures supporting or opposing a particular candidate are required to file a special written disclosure with the SBE. This disclosure, which must be filed within two business days of exceeding the \$3,000 threshold, gives information about the person making the independent expenditure as well as the dates, amounts, and nature of the spending. Once the threshold is reached, the individual is required to report additional independent expenditures made in connection with the same election, in \$1,000 increments, until the conclusion of the election. (10 ILCS 5/9-8.6)

**NOTE**: "Independent expenditure" means any payment, gift, donation, or expenditure of funds (i) by a natural person or political committee for the purpose of making electioneering communications or of expressly advocating for or against the nomination for election, election, retention, or defeat of a clearly identifiable public official or

candidate or for or against any question of public policy to be submitted to the voters and (ii) that is not made in connection, consultation, or concert with or at the request or suggestion of the public official or candidate, the public official's or candidate's designated political committee or campaign, or the agent or agents of the public official, candidate, or political committee or campaign. (10 ILCS 5/9-1.15)

#### INFLUENCING VOTES WITH PUBLIC FUNDS

No public funds shall be used to urge any elector to vote for or against any candidate or proposition or be appropriated for political or campaign purposes to any candidate or political organization. This prohibition does not bar the use of public funds for dissemination of factual information relative to any proposition appearing on an election ballot, or for dissemination of information and arguments published and distributed pursuant to law in connection with a proposition to amend the Constitution of the State of Illinois. (10 ILCS 5/9-25.1(b))

### FAIR CAMPAIGN PRACTICES ACT

Candidates and committees are urged to abide by the provisions for campaigning outlined in the Fair Campaign Practices Act. This is a voluntary statement made and filed prior to an election, vowing that the candidate making the statement will conduct a positive, rather than a negative, campaign. Filling out and filing the "Code of Fair Campaign Practices" is voluntary. (10 ILCS 5/29B-5, 29B-10)

The State Board of Elections shall accept, at all times prior to an election, all completed copies of the Code of Fair Campaign Practices that are properly subscribed to by a candidate or the chair of a political committee in support of or opposition to a question of public policy and shall retain them for public inspection until 30 days after the election. (10 ILCS 5/29B-20)

### MORE ON CAMPAIGN CONTRIBUTIONS

For more information on filing reports, campaign finance questions, and committee related questions, click <a href="here">here</a> for frequently asked questions on campaign disclosure. If you have further questions, visit the Campaign Disclosure section of our <a href="website">website</a> or contact our office to speak to a member of our Campaign Disclosure staff.

# **OBJECTIONS TO NOMINATING PAPERS**

#### FILING OBJECTIONS

Nomination papers shall be deemed to be valid unless objections are filed in writing, with an original and two copies, within five business days after the last day for the filing of nomination papers. Objection petitions that do not include two copies thereof shall not be accepted.

Objections should be filed with the same entity with which candidates filed the nomination papers the Objectors are objecting to. Objections must, minimally, include the name(s) of the objector(s) and the address(es) of the objector(s). (10 ILCS 5/10-8)

The last day to file an objection will depend on the filing period. For specific deadlines, see the SBE Election and Campaign Finance Calendar for 2025 located under "Election Guides." The objector's petitions are filed with the same office in which the nominating petitions are filed. (10 ILCS 5/7-13, 10-8)

#### PROCESSING OBJECTIONS

No later than noon on the second business day after receipt of an objector's petition, the State Board of Elections, election authority, or local election official shall transmit by registered mail or receipted personal delivery the Certificate of Nomination or nomination papers and the original objector's petition to the chair of the proper electoral board designated in Section 10-9 or its authorized agent. The official shall transmit a copy of the objector's petition, by registered mail or receipted personal delivery, to the candidate whose Certificate of Nomination or nomination papers are objected to, addressed to the place of residence designated in the Certificate of Nomination or nomination papers. (10 ILCS 5/10-8)

#### STATE BOARD OF ELECTIONS AS THE ELECTORAL BOARD

Within 24 hours of the receipt of the objector's petition, the Chair of the State Board of Elections shall send a call, by registered or certified mail, to the objector and candidate whose Certificate of Nomination or nomination papers are objected to stating the day, hour, and place at which the State Board of Elections shall meet to hear the objection. (10 ILCS 5/10-10)

#### IN CASES WHERE THE SBE IS NOT THE ELECTORAL BOARD

The chair of the electoral board shall send a call by registered or certified mail to each of the members of the electoral board, the objector, and the candidate, and shall also cause the Sheriff of the county or counties in which such officers and persons reside to serve a copy of such call upon each of the officers and persons within 24 hours after the receipt of the objector's petition. (10 ILCS 5/10-10)

#### **ELECTORAL BOARD MEETING**

The meeting of the electoral board shall not be less than three nor more than five days after receipt of the objector's petition by the chair of the electoral board. The Municipal Officers Electoral Board, the Township Officers Electoral Board, and the Education Officers Electoral Board may meet at the location (other than their county courthouse) where the governing body of the municipality, township, school, or community college district, respectively, holds its regularly scheduled meetings, if that location is available, provided that voter records may be removed from the offices of an election authority only at the discretion and under the supervision of the election authority. The electoral board on the first day of its meeting shall adopt rules and procedures for the introduction of evidence and the presentation of arguments and may, in its discretion, provide for the filing of briefs by the parties to the objection or by other interested persons. (10 ILCS 5/10-10)

Note: The county officer's electoral board hears objections to the nominations of candidates for school district offices.

(10 ILCS 5/10-9)

#### FILING FOR JUDICIAL REVIEW

Within five days after the decision of the electoral board, the candidate or objector aggrieved by the decision may file a petition for judicial review with the Clerk of the Circuit Court of the county in which the hearing of the electoral board was held. The petition for review must name as respondents the electoral board, its members, and each prevailing candidate or objector in the initial proceeding before the board. The party seeking judicial review must serve a copy of the petition upon each of the respondents named in the petition for judicial review. The petition shall contain a brief statement of the reason why the decision of the board should be reversed. Court hearings are to be held within 30 days after the filing of the petition and the decision delivered promptly thereafter. (10 ILCS 5/10-10.1)

If no petition for judicial review has been filed within five days after the decision of the electoral board, the electoral board shall transmit a copy of its ruling together with the original Certificate of Nomination or nomination papers or petitions, and the original objector's petitions to the officers or board with whom they were on file and to the election authority to whom the ballot is certified and the appropriate county clerk, and such officers or board shall abide by and comply with the ruling so made to all intents and purposes. (10 ILCS 5/10-10, 10-10.1)

# **LOTTERY**

#### FILINGS REQUIRING A LOTTERY

Simultaneous filings of candidate nominating petitions for the same office occur for those candidates **in line at** 8:00 a.m. (or whenever the opening hour of the business may be; for example, if the office opens at 9:00 a.m., all candidates in line as of 9:00 a.m. are in the lottery) or for petitions received after midnight of the first day for filing in the first U.S. Postal Service delivery of that day, on the first day of filing. Simultaneous filings can also occur during the last day of filing **during the last hour** of the filing deadline between 4:00 p.m. and 5:00 p.m., or the last hour of regular business operations of the filing entity. Any lottery system to be used to break ties resulting from such simultaneous filings must be approved by the State Board of Elections. (10 ILCS 5/7-12(6), 10-6.2)

#### CONDUCTING THE LOTTERY

Per the State Board of Elections' administrative rules codified as Title 26, Chapter 1, Section 201.40 and 202.40 of the Illinois Administrative Code, the following system has been approved:

- 1. The names of all candidates who filed simultaneously for the same office shall be listed alphabetically and shall be numbered consecutively commencing with the number one, which shall be assigned to the candidate whose name is listed first on the alphabetical list. Candidates filing a group petition for the same office shall be treated as one in the alphabetical list. For example, if five candidates by the name of Downs, Brown, Edwards, Cook, and Adams have filed simultaneously, they will be arranged alphabetically and assigned numbers as follows: Adams, one; Brown, two; Cook, three; Downs, four; and Edwards, five. If the same candidates filed but Cook and Adams filed a group petition and Cook's name appeared first on the petition, then the candidates would be arranged as follows: Brown, one; Cook and Adams, two; Downs, three; and Edwards, four.
- 2. All ties will be broken by a single drawing. A number shall be placed in a container representing each number assigned to each candidate and group of candidates pursuant to the alphabetical listing procedures set forth in paragraph 1 above. For example, if the largest number to be used for any office is five, then numbers one, two, three, four, and five will be placed in a container. In this manner, sufficient numbers will be placed in the container to conduct a drawing for all offices at the same time.
- 3. After the numbers are placed in the container, they shall be drawn one at a time from the container after they have been thoroughly shaken and mixed. The candidate or group of candidates in the position on an alphabetical list corresponding to the first number drawn shall be certified ahead of the other candidates listed on the alphabetical list. The candidate or group of candidates in the position on the alphabetical list corresponding to the second number drawn will be certified second and so forth until all numbers have been drawn. For example, where no group petitions were filed, if candidates Adams, Brown, Cook, Downs, and Edwards filed simultaneously at 8:00 a.m. on the first day of filing, and the number three is first drawn, then candidate Cook, who is listed in the third position on the alphabetical list, shall be certified first on the ballot. If the number one is drawn second, then candidate Adams, who is listed in the first position on the alphabetical list, shall be certified second on the ballot, and so on. For offices where group petitions were filed, using the example set forth above where candidates Cook and Adams file a group petition for the same office, and Cook's name appears first on the petition and number three is drawn first, then candidate Downs would be listed first. If the number two is drawn second, then candidates Cook and Adams would be certified second and third, respectively. If the number four is drawn third, then candidate Edwards would be certified fourth, and so on. In

districts with fewer names on the alphabetical list than are in the drawing, then all numbers in excess of the number of candidates or group of candidates that appear on the particular alphabetical list shall be disregarded. Thus, if five numbers are placed in the container and only four candidates or groups of candidates are on a particular list, then the number five shall be disregarded. For example, if candidates Adams and Cook, filing separate petitions, are the only candidates listed on the alphabetical list and five numbers are chosen in the following order: 3, 5, 4, 2 and 1, then candidate Cook's name will appear in the certification prior to the name of candidate Adams.

- 4. If two or more nominating petitions for the same office are presented between 4:00 p.m. and 5:00 p.m. on the last day for filing, they shall be deemed to be simultaneously filed and the last ballot position will be determined by a separate lottery using the same procedures detailed above. No nominating petitions will be accepted after 5:00 p.m.
- 5. All candidates shall be certified in the order in which petitions have been filed with the State Board of Elections, election authority, or the local election official. In cases where candidates have filed simultaneously, they shall be certified (in the order determined by the lottery procedure outlined above) prior to candidates who filed for the same office who filed their petitions at a later time, except in those situations where the law requires rotation on a district-by-district basis.

(26 III. Adm. Code §§ 201.40, 202.40)

	DETITION
ATTACH TO	PETITION

Suggested Revised March 2020 SBE No. P-1A

# **STATEMENT OF CANDIDACY**

# **NONPARTISAN**

NAME:	C	DFFICE:
	A	Full Term is sought, unless an unexpired term is stated here: year unexpired term
ADDRESS – ZIP CODE:	C	CITY. VILLAGE OR SPECIAL DISTRICT:
If required pursuant to 10 ILCS 5/7-10.2, 8-8.1 or	10-5.1, complete the fo	ollowing (this information will appear on the ballot)
FORMERLY KNOWN AS(List all names during	UNTI g last 3 years)	L NAME CHANGED ON (List date of each name change)
STATE OF ILLINOIS	)	
County of	) SS. )	
I <u>,</u>	being	first duly sworn (or affirmed), say that I reside at
	_	corporated Area of
		o Code, in the County of
, State of Illinois	s; that I am a qualific	ed voter therein, that I am a candidate for Nomination/
Election to the office of	in t	he(Name of City, Village or Special District)
to be voted upon at the election to be held on		(date of election) and that I am legally qualified
to hold such office and that I have filed (or I will	file before the close	of the petition filing period) a Statement of Economic Interests
as required by the Illinois Governmental Ethic	s Act and I hereby	request that my name be printed upon the official ballot for
Nomination/Election to such office.		
		(Signature of Candidate)
Signed and sworn to (or affirmed) by(N	Name of Candidate)	before me, on (insert month, day, year)
(SEAL)		(Notary Public's Signature)

Suggested Revised March 2020 SBE No. P-4

We, the undersigned, qualified voters in t	he			in	the
County of	and State of Illinois, do	(unit of government) be hereby petition that the	following named	d person shall be a No	onpartisan
Candidate for election to the office herein					
on	(date of elec	ction).			
NAME:		OFFICE:			
ADDRESS:					
		A Full Term is sought, unless a	an unavnirad tarm is	stated here:	novnirodtorm
If required pursuant to 10 ILCS 5/10-5.	.1, complete the following (this informa		an unexpired termins	year u	nexpireaterni
FORMERLY KNOWN AS	UNTIL N	AME CHANGED ON			
(List all na	ames during last 3 years)  VOTER'S PRINTED	(List dat	e of each name char	city, town or	
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State of	\				
County of	/ ) SS.				
	_ /				
	_(Circulator's Name) do here				
City/Village/Unincorporated Area of		(if unincorporated	, list municipalit	y that provides post	al service) (Zip
Code), County of age and qualified to vote in Illinois), that I am	, State of		that I am 18	years of age or older	(or 17 years of
age and qualified to vote in Illinois), that I am a preceding the last day of filing of the petitions petition registered voters of the political division	and are genuine and that to the	best of my knowledge and b	pelief the persons	so signing were at the t	ime of signing the
		-	·	s Signature)	
Signed and sworn to (or affirmed) by	(Name of Circulator)	before me, on	(Inse	ert month, day, year)	
(SEAL)	, , ,			,	
,		-	(Notary Pul	olic's Signature)	
	SHEET NO	•			

Suggested Revised March 2020 SBE No. P-4

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City/Village/Unincorporated Area of		(if unincorporated	, list municipalit	y that provides post	al service) (Zip
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Signed and sworn to (or affirmed) by	(Name of Circulator)	before me, on	(Inse	ert month, day, year)	
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Signed and sworn to (or affirmed) by	(Name of Circulator)	before me, on	(Inse	ert month, day, year)	
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	SHEET NO	•			

# From the Will County Clerk's Website:

https://www.willcountyclerk.gov/elections/candidate-services-2/

# CANDIDATE STATEMENTS OF ECONOMIC INTEREST

**NEW CANDIDATES:** Non-incumbent candidates for elective office need to file Statements of Economic Interest on paper which is in the nominating petition packet. All of Statements of Economic Interest must be filed at the Will County Clerk's Office no later than the last day to file your nominating petition packet. Candidates may file their Statements of Economic Interest prior to filing their nominating petitions. The Will County Clerk's Office will provide candidate's with their Statement of Economic Interest filing receipt to include with the nominating petition packet.

**INCUMBENT CANDIDATES:** Elected officials who are running for the office they currently hold may submit the filing receipt they received when they submitted their Statements of Economic Interest earlier in the calendar year. They may print a duplicate record of the filing receipt by accessing the link below.

SEI Filing Receipt

Accessed: August 12, 2024

# STATEMENT OF ECONOMIC INTERESTS TO BE FILED WITH THE COUNTY CLERK

Name:	
Candidate For (Entity & Position):	
Other offices, departments, or agencies that require you	u to file a Statement of Economic Interests form:
Full mailing address:	
Preferred email address (optional):	
I	Instructions
You may find the following documents helpful to you in (1) federal income tax returns, including any related (2) investment and brokerage statements.	
	cific amounts or values or report interests relating either to political Elections or to political committees, principal campaign committees, lection Commission.
The information you disclose will be available to the pub	olic.
to, your name; held jointly by, or payable to, you with y	ask you to report any applicable assets or debts held in, or payable your spouse; or held jointly by, or payable to, you with your minor erest should be reported, please consult your department's ethics
please attach additional pages for your response.	elete and accurate. <b>If you need more space than the form allows,</b> If you are subject to the State Officials and Employees Ethics Act, omic interests before you file it. Failure to complete the statement in ect you to fines, imprisonment, or both.
n, or payable to, your name, held jointly by, or payable	an \$10,000 as of the end of the preceding calendar year and is held to, you with your spouse, or held jointly by, or payable to, you with investment real estate, list the city and state where the investment ts, list "none" below.
required to be reported during the preceding calendar y	o file this form, list the source of any income in excess of \$7,500 year. If you sold an asset that produced more than \$7,500 in capital ne asset and the transaction date on which the sale or transfer took list "none" below.
Source of Income / Name of Asset	Date Sold (if applicable)
This will be returned to you when statement is iled in the Office of the County Clerk.  (COMPLETE	Receipt is hereby acknowledged of you Statement of Economic Interests, file pursuant to the Illinois Governmental Ethic Act. The Statement was filed as of this date
Name:	
Entity & Position for which this statement is filed:	
Address:	
O'the	7' 0 1

3. Excluding debts incurred on terms available to the general debts, if you owed any single debt in the preceding calendar you had no such debts, list "none" below.		
List the creditor for all applicable debts owed by you, owe your minor child. In addition to the types of debts listed abounstitutions or government agencies, such as debts secured the debt was made on terms available to the general public, committee registered with the Illinois State Board of Elections or any political committee, principal campaign committees.	ove, you do not need to report any debtory automobiles, household furniture or a debts to members of your family, or debts	s to or from financial ppliances, as long as s to or from a political
Election Commission.		
4. List the name of each unit of government of which you or y during the preceding calendar year other than the unit or unit file and the title of the position or nature of the contractual ser "none" below.	s of government in relation to which the	person is required to
Name of Unit of Government	Title or Nature of Services	
5. If you maintain an economic relationship with a lobbyist o registered with any unit of government in the State of Illinois, your relationship with the lobbyist. If you do not have an econ you to be a lobbyist registered with any unit of government in	, list the name of the lobbyist below and omic relationship with a lobbyist or a fam	identify the nature of
Name of Lobbyist	Relationship to Filer	
6. List the name of each person, organization, or entity that valued singly or in the aggregate in excess of \$500 received or honorarium or honoraria, excluding any gift or gifts from a registered with any unit of government in the State of Illinois.	during the preceding calendar year and the member of your family that was not kr	ne type of gift or gifts, nown to be a lobbyist
7. List the name of any spouse or immediate family member public utility in this State and the name of the public utility that member is employed by a public utility in this State, list "none	at employs the relative. If no such spouse	
Name and Relation	Public Utility	
VERIFIC "I declare that this statement of economic interests (including any attachmer a true, correct and complete statement of my economic interests as require willfully filing a false or incomplete statement is a fine not to exceed \$2,500 o one year, or both fine and imprisonment."	nts) has been examined by me and to the best of need by the Illinois Governmental Ethics Act. I unde	rstand that the penalty for
(Printed Name of Filer)	(Signature)	(Date)

DO NOT DETACH

(WILL BE RETURNED AS YOUR RECEIPT)

	AT	TACH TO	<b>PETITION</b>	
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10 ILCS 5/7-10.1

Suggested Revised July, 2004 SBE No. P-1C

# LOYALTY OATH (OPTIONAL)

United States of America State of Illinois	)	SS.			
State of Illinois	,				
l,			, do swear (	(or affirm) that I am	n a citizen of the
United States and the State of Illi	nois, that I	am not af	filiated directly	or indirectly with	any communist
organization or any communist fro	nt organiza	tion, or an	y foreign politi	cal agency, party	, organization or
government which advocates the	overthrow o	of constitut	ional governm	nent by force or c	other means not
permitted under the Constitution of	the United S	States or the	e Constitution	of this State; that I	do not directly or
indirectly teach or advocate the ov	erthrow of t	he governi	ment of the Ur	nited States or of t	this State or any
unlawful change in the form of the o	governments	s thereof b	y force or any	unlawful means.	
				(Signature of Ca	undidata)
				(Signature of Ca	indidate)
Signed and sworn to (or aff	irmod) by				before me,
Signed and Sworn to (or an	iiiieu) by		(Name of Can	didate)	belole file,
on (insert month, day, year)					
				(Notary Public	's Signature)
(SEAL)					