



Meeting of the Board of Trustees
6/27/2024 7:00pm
21119 S. Pfeiffer Rd, Frankfort, IL 60423
REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Introduction of Visitors**
- 5. Public Comment – Agenda Items Only †**
- 6. Minutes for Approval**
 - a. Regular Board Meeting May 23, 2024 (Action)
Motion to approve the Minutes of the Regular Board Meeting on 5/23/2024.
- 7. Treasurer’s Report – May 2024**
 - a. Review of Bills, MasterCard: May 2024 (Action: Roll Call Vote)
Motion to approve the May Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: May 2024
- 8. Committee Reports**
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - i. Maintenance Checklist Quarterly Review
 - d. Strategic Plan Committee
 - i. January-March 2024 Quarterly Report
- 9. Correspondence**
 - a. 2024 Per Capita Grant Award Letter
 - b. 2024 Construction Grant Letter
- 10. Unfinished Business**
 - a. Required and Recommended Renovation Work Project
 - b. Board Committees- Standing Committee Review & Reorganization
 - c. Renovation Committee
- 11. New Business**
 - a. Non-Resident Library Card (Action)
Motion to participate in the State Library’s non-resident card program for FY24-25 using the General Mathematical Formula fee method and continuing to waive fees for applicants under the age of 18.
 - b. HVAC Replacement Design Proposals (Action: Roll Call Vote)
 - c. Employee Handbook Revision (Action)
Motion to approve the Employee Handbook as revised.
 - d. Citizens Advisory Committee

- e. Study Room Furniture Quote (Action: Roll Call Vote)

Motion to approve the purchase of new study room furniture, to be funded by the ARPA grant in the amount of \$25,203.00.

- f. Standards for IL Public Libraries Review: Ch. 8-10

12. Director's Report

13. Executive Session—Library Director's Annual Review

Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as permitted by the Open Meetings Act, 5 ILCS 120/2(c)(1)

14. Actions related to Executive Session Discussion

15. Public Comment on Library Business in General †

16. Trustee Comment

17. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.