



FRANKFORT
PUBLIC LIBRARY DISTRICT
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Meeting of the Board of Trustees
21119 S. Pfeiffer Rd, Frankfort, IL 60423
4/24/2025 7:00pm

REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Introduction of Visitors**
- 5. Public Comment – Agenda Items Only †**
- 6. Minutes for Approval**
 - a. Regular Board Meeting March 27, 2025 (Action)
Motion to approve the Minutes of the Regular Board Meeting on 3/27/2025.
- 7. Treasurer’s Report – March 2025**
 - a. Review of Bills, MasterCard: March 2025 (Action: Roll Call Vote)
Motion to approve the March Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: March 2025
 - f. Third Quarter Budget Report
- 8. Committee Reports**
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
 - i. Strategic Plan Quarterly Assessment January-March 2025
 - ii. Strategic Plan Mid-Plan Review
- 9. Correspondence**

None
- 10. Unfinished Business**
 - a. Required and Recommended Renovation Work Project
 - i. Future Renovations
 - b. Renovation Committee
 - c. Board Continuity/Transition
 - i. Proposed Board Bylaws Revision (Action: Roll Call Vote)
 - d. FY2025-2026 Working Budget (Action: Roll Call Vote)
Motion to approve the FY2025-2026 Working Budget
 - e. 2025-2026 Salary Schedule (Action: Roll Call Vote)
Motion to approve the FY2025-2026 Salary Schedule.

- f. Parking Lot Civil Engineer & Traffic Study Proposal (Action: Roll Call)
Motion to approve the proposal from Manhard Consulting for civil engineering, traffic engineering, and surveying services in the amount of \$16,200.

11. New Business

- a. Computer Purchase Proposal- Dell Technologies (Action: Roll Call)
Motion to approve the quote from Dell Technologies for new computers
- b. Building Consultant Contract (Action)
Motion to approve the building consultant contract with Dan Eallonardo of Independent Construction Services, Inc.
- c. Resolution in recognition of Jennifer Knutson (Action)
Motion to accept the resolution in recognition of Jennifer Knutson.

12. Director's Report

13. Public Comment on Library Business in General †

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.