



FRANKFORT
PUBLIC LIBRARY DISTRICT
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Meeting of the Board of Trustees
21119 S. Pfeiffer Rd, Frankfort, IL 60423
11/21/2024 7:00pm

REGULAR MEETING AGENDA

- 1. Call to Order**
- 2. Pledge**
- 3. Roll Call**
- 4. Introduction of Visitors**
- 5. Public Comment – Agenda Items Only †**
- 6. Minutes for Approval**
 - a. Regular Board Meeting October 24, 2024 (Action)
Motion to approve the Minutes of the Board Meeting on 10/24/2024.
- 7. Treasurer’s Report – October 2024**
 - a. Review of Bills, MasterCard: October 2024 (Action: Roll Call Vote)
Motion to approve the October Bills.
 - b. Maintenance expenses
 - c. Capital Projects Fund Status
 - d. Expense vs Budget
 - e. Balance sheet: October 2024
- 8. Committee Reports**
 - a. Finance Committee
 - b. Policy & Personnel Committee
 - c. Building & Grounds Committee
 - d. Strategic Plan Committee
- 9. Correspondence**
 - a. Richton Park Notice of Annexation
- 10. Unfinished Business**
 - a. Required and Recommended Renovation Work Project
 - i. HVAC Upgrade Project
 - ii. HVAC Project Bids (Action: Roll Call Vote)
 - iii. HVAC Funding Options (Action: Roll Call Vote)
 - b. Renovation Committee
 - c. Proposed Board Bylaws Revisions (Action: Roll Call Vote)
- 11. New Business**
 - a. Potential Donation Discussion
 - b. Board Continuity/Transition
 - c. Approval of the Library calendar and holidays for 2025 (Action)
Motion to approve the Library calendar and holidays for 2025.
 - d. Approval of the Board of Trustees meeting calendar for 2025 (Action)
Motion to approve the Board of Trustees meeting calendar for 2025.
 - e. Brick Repair/Tuckpointing Proposal (Action: Roll Call Vote)
 - f. Employee Handbook Revision: Life Insurance (Action)
Motion to approve the revision to the Employee Handbook section on Life Insurance.

- g. Resolution in recognition of Cindy Wagner (Action)
Motion to accept the resolution in recognition of Cindy Wagner.

12. Director's Report

13. Public Comment on Library Business in General †

14. Trustee Comment

15. Adjournment

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.