



Meeting of the Board of Trustees  
8/22/24 7:00pm  
21119 S. Pfeiffer Rd, Frankfort, IL 60423

**PUBLIC HEARING ON THE APPROVAL OF THE BUDGET & APPROPRIATION ORDINANCE  
FOR FY 2024-2025**

1. Call to Order
2. Roll Call
3. Introduction of Visitors
4. Public Comment on the Budget and Appropriation Ordinance for FY 2024-2025
5. Adjournment

**REGULAR MEETING AGENDA**

1. Call to Order
2. Pledge
3. Roll Call
4. Introduction of Visitors
5. Public Comment – Agenda Items Only †
6. Minutes for Approval
  - a. Regular Board Meeting June 27, 2024 (Action)  
*Motion to approve the Minutes of the Regular Board Meeting on 6/27/2024.*
7. Treasurer’s Report – June & July 2024
  - a. Review of Bills, MasterCard: June & July 2024 (Action: Roll Call Vote)  
*Motion to approve both the June and July Bills.*
  - b. Maintenance expenses
  - c. Capital Projects Fund Status
  - d. Expense vs Budget
  - e. Balance sheet: July 2024
  - f. 4<sup>th</sup> Quarter/End of Fiscal Year Report
8. Committee Reports
  - a. Finance Committee
  - b. Policy & Personnel Committee
  - c. Building & Grounds Committee
  - d. Strategic Plan Committee
9. Correspondence
  - a. Contact the Board Email Communication: EV Car Chargers
10. Unfinished Business
  - a. Required and Recommended Renovation Work Project
  - b. Renovation Committee
11. New Business
  - a. Intergovernmental Agreement with Summit Hill School District 161 (Action)  
*Motion to approve the intergovernmental agreement between the Library and Summit Hill School District 161 authorizing the issuance of educator cards for SD161 staff for classroom use.*
  - b. Investment Opportunities (Discussion)

- c. Special Reserve Fund Transfer (Action: Roll Call Vote)  
*Motion to transfer \$200,000 from the General Fund to the Special Reserve Fund, effective June 30, 2024.*
- d. Budget and Appropriation Ordinance for FY2024-2025 (Action: Roll Call Vote)  
*Motion to approve the Budget & Appropriation Ordinance for Fiscal Year 2024-2025.*
- e. Library Building Maintenance Tax Ordinance (Action: Roll Call Vote)  
*Motion to approve the Building Maintenance Tax Levy.*
- f. Illinois Public Library Annual Report (IPLAR)
- g. Standards for IL Public Libraries Review: Ch. 11-13

**12. Executive Session (If Required)—Review Executive Session Minutes**

*Motion to adjourn to closed session for the discussion of minutes of meetings lawfully closed under the Open Meetings Act, as permitted by the Open Meetings Act, ILCS 120/2(c)(21).*

**13. New Business (Con't.)**

- a. Executive Session Meeting Minutes (Action)  
*Motion to approve the Minutes of the Executive Sessions on 3/28/24, 4/25/24, and 6/28/24.*
- b. Executive Session Meeting Minutes (Action)  
*Motion to open certain Executive session Minutes to the Public and keep still privileged minutes closed.*
- c. Executive Session Recordings (Action)  
*Motion to approve the destruction of certain Executive session meeting recordings older than 18 months.*

**14. Director's Report**

**15. Public Comment on Library Business in General †**

**16. Trustee Comment**

**17. Adjournment**

† Appropriate comments from the public will be welcome at the beginning of this meeting, on topics specified on the Meeting Agenda. Appropriate comments from the public will be welcome at the end of this meeting on any subject germane to the Library District. Comments will be strictly limited to 3 minutes during each period and subject to additional limitations set forth in the Public Comment Policy. A complete version of the Public Comment Policy is available upon request.